

DRAWER 4: SECTION 1

TOOLS FOR DESIGNING AGENDAS

- **Agendas**

- Sample Agenda Components
- Sample Agenda Template
- Sample Agendas Using Specific Lessons
 - *Four American Presidents and the Berlin Wall*
 - *Go Global with Germany!*
 - *Schwarzfahrer: A Case Study in Human Rights*
- Sample Modified Lesson Strategy Template

- **Overviews**

- Common Lesson Components (Located in Drawer 2)
- Overview - *Features at a Glance* (Located in Drawer 2)
- Tables of Contents (Located in Drawer 2)
 - *Let's Explore Modern Germany*
 - *Germany In Focus*

TOP PROFESSIONAL DEVELOPMENT WORKSHOP

Sample Agenda Components*

Outcomes:

- Introduce TOP's Instructional Strategies for Elementary, Middle and Secondary Educators with common lesson components:
 - *Let's Explore Modern Germany* and/or
 - *Germany In Focus*
- Connect specific *National Curriculum Standards for Social Studies (NCSS)* and *Common Core History/Social Studies Literacy Standards* within a lesson
- Engage in application strategies adapted from a specific lesson
- Provide information about and applications for TOP Study Tours to Germany and complimentary instructional resources

Agenda:

- Welcome, Introductions, and Outcomes
- Icebreaker
- Overview - Introduce the Table of Contents
- Common Lesson Components - Examine the common lesson components
- Connecting Standards Strategy - Examine NCSS and Common Core Standards as they relate to the program and a specific lesson
- Modified Lesson Strategy - Engage in a modified strategy for a specific lesson
- Classroom Connections – How would you use in your Social Studies Classroom?
- TOP Study Tour Application Process - Provide information about and Applications for the TOP Study Tour
- Group Reflections and Individual Evaluations – Complete workshop evaluations
- TOP complimentary Instructional Resources – Distribute resources

**May be adjusted for different time periods using additional strategies, extensions and resources, as needed.*

Transatlantic Outreach Program (TOP) – <http://www.goethe.de/top>

SAMPLE AGENDA TEMPLATE

Workshop Title

Outcomes:

- Introduce *Germany In Focus: Instructional Strategies for Secondary Educators*
- Connect *NCSS Curriculum Standards* and *Common Core History/Social Studies Literacy Standards* with a selected lesson
- Engage participants using various instructional strategies
- Provide Applications for TOP Study Tours to Germany
- Access Complimentary Instructional Materials.

Agenda:

- Welcome, Introductions, and Outcomes -
- Icebreaker -
- Overviews -
- Common Lesson Components -
- Connecting Standards Strategy -
- Modified Lesson Strategy -
- Classroom Connections -
- TOP Study Tour Application Process -
- Group Reflections and Individual Evaluations -
- TOP Complimentary Instructional Resources -

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SAMPLE AGENDA

Four American Presidents and the Berlin Wall

Outcomes:

- Introduce TOP's New Program with *Germany In Focus: Instructional Strategies for Secondary Educators*.
- Connect *NCSS Curriculum Standards* and *Common Core History/Social Studies Literacy Standards* with a selected Lesson.
- Engage participants using various instructional strategies.
- Provide an Application for TOP Study Tours to Germany and Complimentary Instructional Materials.

Agenda:

- Welcome, Introductions, and Outcomes
- Icebreaker - *Postcards from Berlin – Mad-libs*
- Overviews - *Features at a Glance, Focus Areas/Tables of Contents, and Common Lesson Components*
- Connecting Standards Strategy – *NCSS and Common Core: Where is 1.5?*
- Modified Lesson Strategy - *Notable Quotes: Analyzing Primary and Secondary documents and media*
- Classroom Connections - *What's a Match with Your Social Studies Curriculum?*
- TOP Study Tour Application Process
- Group Reflections and Individual Evaluation
- TOP Complimentary Instructional Resources

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SAMPLE AGENDA

Go Global with Germany!

Outcomes:

- Introduce TOP's Guides Program: *Let's Explore Modern Germany: Instructional Strategies for Elementary Educators* and *Germany In Focus: Instructional Strategies for Secondary Educators*.
- Connect *NCSS Curriculum Standards* and *Common Core History/Social Studies Literacy Standards* with a selected Lesson.
- Engage participants using various instructional strategies.
- Provide an Application for TOP Study Tours to Germany and Complimentary Instructional Materials.

Agenda:

- Icebreaker - *When a Word is Enough*
- Welcome, Introductions, and Outcomes
- Overviews - *Features at a Glance* and *Tables of Contents*
- Common Lesson Components - Focus 4.1, *Timeline of Post-WWII/Cold War Germany*
- Connecting Standards Strategy - *"Finding Patterns" Standards Strategy*
- Modified Lesson Strategies ---
 - Elementary Guide: *You Are What You Eat* – Cultural Comparisons
 - Secondary Guide: *Turning Points* – Understanding Chronology
- Classroom Connections - *What's a Match with Your Social Studies Curriculum?*
- TOP Study Tour Application Process
- Group Reflections and Individual Evaluations
- TOP Complimentary Instructional Resources

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SAMPLE AGENDA

Schwarzfahrer: A Case Study in Human Rights

Outcomes:

- Introduce *Germany In Focus: Instructional Strategies for Secondary Educators*.
- Connect *NCSS Curriculum Standards* and *Common Core History/Social Studies Literacy Standards* with a selected lesson.
- Engage participants using various instructional strategies.
- Provide Application process for TOP Study Tours to Germany.
- Access Complimentary Instructional Materials.
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Agenda:

- Welcome, Introductions, and Outcomes
- Icebreaker – *What's Hot? Common Challenges*
- Overviews – *Features at a Glance & Table of Contents*
- Common Lesson Components - Lesson 3.3, *Schwarzfahrer: A Case Study in Human Rights*
- Connecting Standards Strategy – Find and circle standards from Lesson 3.3 in the National Curriculum Standards for Social Studies Thematic Standards Index (NCSS Index-GIF) and the Common Core Lesson Alignment Sheet (ALACC-LEG/GIF)
- Modified Lesson Strategy - Choose one from two strategies adapted from Lesson 3.3.
 - *People Watching* - Focused Viewing Jigsaw
 - *20 Questions* - Focused Viewing Jigsaw
- Classroom Connections - *What's a good match for using these materials for enhancing and extending a unit from your curriculum?*
- TOP Study Tour Application Process
- Group Reflections and Individual Evaluations
- TOP Complimentary Instructional Resources

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MODIFIED LESSON STRATEGY TEMPLATE

Lesson Title

Purpose(s):

- List purpose(s) of Modified Lesson Strategy

Directions:

- Step-by-step directions for modified strategy.
- Attach all needed documents from Resource Disk and/or documents designed for the Modified Lesson Strategy.

Notes:

- This Modified Lesson Strategy has been adapted for workshop participants from (insert TOP Instructional Guide Title: *Let's Explore Modern Germany* or *Germany In Focus*)

Resources:

- List all resource needed to complete strategy (i.e. handouts, markers, paper, handouts etc.)